

Cardinal Charter Academy

2022-2023



Upcoming Calendar Dates

8/29 First Day of School (grades 1st-8th)

- 8/29-8/31 Staggered Entry for Kindergarten (info below)
- 9/2 Kindergarten Meet the Teacher Open House 12-2pm
- 9/5 Labor Day—No School
- 9/6 Kindergarten First Regular Day



School resumes on **August 29!** School is in session from 8am—3pm.
100% attendance is extremely important for our funding.

Change from last year: NO EARLY PICK-UPS AFTER 2 P.M.

New for this year: Upon arrival to campus, ALL guests (families, volunteers, other) must identify themselves, their purpose for being on campus and present a photo ID at the main EXTERIOR entrance. This is a necessary step to continue to ensure the safety and security of our school community. Thank you for your understanding and compliance.

Message from the Principal

Greetings, Cardinal Families!

The time is here! We are so HAPPY to welcome you back for the 2022-2023 school year. Please read the newsletter carefully for upcoming dates and important information.

We will embrace a schoolwide theme this year – H.A.P.P.Y. We will focus on:

H. Honesty A. Accountability P. Purposefulness P. Perseverance – all throughout the Y. Year

Please join us as we embrace our theme and support each other with a H.A.P.P.Y., positive spirit! 😊

Just a reminder that the revised student handbook is under review and should be available soon. Until then, please refer to the handbook posted on our website. You will note a variety of expectations within the handbook from day-to-day behavior to dress code.

We are geared up and ready to start the year strong and are committed to providing a safe, secure environment that allows for student success both academically and socially/emotionally. It is critical that we have clear expectations that are enforced for student, staff and family interactions. All members of our school community will be held accountable for their personal and collective interactions at school.

Proactive family communication will be a point of focus for the 2022-2023 school year. We will be utilizing Class Dojo as our primary family communication platform this year. More information will come regarding this during the first week of school.

Again, we are so excited (HAPPY) to have you with us!

HAPPY to see your student tomorrow!

Cardinally yours,

April Goff, Principal





Classroom Placement

Classroom placement is done intentionally using a variety of data points including academic records, behavior records and teacher input. We ask that you honor your classroom placement unless there are extenuating circumstances that need to be considered. Any requests for change in classroom placement must be submitted using the Classroom Placement Change Request [form](#). This form will open Wednesday, September 7, 2022.

Middle School Schedules

Middle School schedules are complete. If you have access to PowerSchool, you may be able to view them in the portal.

Schedules will be available for pick-up in the cafeteria upon arrival to school. Students should locate their grade-level tables and see the assigned staff to receive their schedules.

Advanced Placement Assignments: If your student's advanced placement (Advanced Math, Advanced ELA) assignment is incorrect, please let us know by completing the Middle School Advanced Placement Correction [form](#). These changes will be reviewed and made as quickly as possible. Students should follow their original schedule until an updated schedule has been provided.

Electives:

6th grade: All students will rotate to all five electives (Art, Music, Physical Education, Intro to Spanish, and Technology). There will be no changes to sixth grade electives or their rotation.

7th and 8th grade: All students have been assigned to an elective to begin the year. Elective options for 7th and 8th grade students are:

- Spanish 1A (7th) or Spanish 1B (8th). These are year long electives. Successful completion of both courses results in a high school credit for Spanish 1.
- Choose 2 of the remaining electives. Each will be one semester in length. Use the Middle School Elective Request [form](#) to request electives. The form must be completed by 6 p.m. on Thursday, September 8th. Students will remain in their currently assigned elective until Friday, September 9th. Elective changes



Kindergarten Schedule

Kindergarten students will have assessments and staggered entry the first week of school. This helps our kindergarten team purposefully place your child with a teacher and group that will help provide a successful first year of elementary school. The children will need to bring a lunch on this day.

The last names beginning with:

A-G, Monday, August 29 (9am-12pm)

H-O, Tuesday, August 30 (9am-12pm)

P-Z, Wednesday, August 31 (9am-12pm)

Cafeteria Information

Beginning this school year, students will have to pay for breakfast and lunch. We will be using the My School Bucks App. **MySchoolBucks** is an online payment service that provides parents the ability to securely pay for meals, monitor student cafeteria purchases and receive email notifications for low account balances. This service allows you to pay for school meals online using a credit/debit card or electronic check. (NO cash).

The **My School Bucks** application has a **new version**. **PARENTS: If your app is** without auto-update enabled then please download the update in your device's app store.

If you are still not able to use the program, please call **My School Bucks** directly at 855.832.5226 Monday-Friday 7 am-7pm EST.

<https://www.myschoolbucks.com> (hover over links + ctrl key)

Free and reduced lunch: [MySchoolApps - Select District](#)

Applications: [CARD FR APP.pdf \(cardinalcharter.org\)](#)

[Free and Reduced Lunch - Meal Service - Cardinal Charter Academy](#)

STUDENT

BREAKFAST:
PAID \$1.75
REDUCED \$.30

LUNCH:
PAID \$3.45
REDUCED \$.40

ADULT

BREAKFAST:
\$3.00

LUNCH:
\$4.75
(CHOICE OF MILK OR BOTTLED WATER)

A LA CARTE

CHIPS: \$1.25
ICE CREAM: \$1.50
BOTTLED WATER: \$1.00
COOKIES: \$1.25
SLUSHIE: \$1.50
MILK: \$.50





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Carpool Tags

Carpool numbers do not change from year to year. If you are a returning family, feel free to continue to use your carpool tag from last year.

For new families or families who need a new tag, tags will be available for pickup at the front office between 9 am and 1 pm on Monday, August 29th. Any tags not picked up by 1 pm will be given to teachers to send home with students.

If you arrive for carpool and you do not have your carpool tag or number, please provide your student's first and last name along with grade level.

Beginning Tuesday, August 30th, it is the expectation that all families will display carpool tags.

If you have any questions or concerns regarding carpool tags, please contact Ms. Faiza at fhamidahmed@cardinalcharter.org



Volunteer Commitment

As part of your agreement to send your student(s) to Cardinal Charter Academy, you commit to fulfill a certain number of hours of volunteer time. The time is 20 hours for one student attending, or 30 hours if you have more than one student attending the school.

Volunteering is crucial to success for both our school and families. The Parent Teacher Organization (PTO) provides many ways for parents to earn their volunteer hours. Hours may be earned by attending PTO meetings, volunteering in your child's classroom, donating supplies for school events, attending spirit nights, and much more.

The Cardinal Charter Families Facebook group has changed! To join our new group, please go to <https://www.facebook.com/groups/ccafamilies2223> or search Facebook for the group "Cardinal Charter Academy Cary Families 22-23" and answer the questions to be approved to join. One of the questions asks for the word from the newsletter. Please enter the word "Cary". This group is for families currently enrolled for the 22/23 school year. This a parent page and is a great place to ask fellow parents questions and for advice. The PTO will also use it to post reminders about school events and recruit volunteers. For serious concerns and questions please continue to contact administration directly.





Cardinal has a carpool video to assist parents that are new to carpool and refresh the memory of past families.

Carpool procedures for the 2022-2023 school year can be found <https://www.youtube.com/watch?v=KkaUSY5j0Qw&feature=youtu.be>

The morning and afternoon carpool maps are available under the **resources** tab on the PTO website.

Signs have been placed along St. Charles reminding parents to **use the carpool lanes** instead of dropping students off along that road each morning. School policy is for all vehicles to use the carpool lanes in the morning, and you will be signing pages from the Parent-Student Handbook, agreeing to follow all school policies.

ALL STUDENTS DISMISS AT 3PM DAILY. Gates will open at 2:10pm and will close at 3:40 pm.

Students will keep the carpool number they were assigned in previous years, and new families will be assigned a new number. Carpool tags **MUST** be used to pick up your student from school.

Have your child memorize their carpool number and remind them to go directly from their classroom to their assigned cone color.

At-School Aftercare

Aftercare is available at school with a partnership with the YMCA.

It is held on campus, from 3:15pm-6pm daily and is available as weekly sessions. Please visit the aftercare website below for more information and to register for the program.

<https://www.ymcatriangle.org/schools/cardinal-charter-academy-after-school>





2022-2023 Supply List

School supply lists for 2022-2023 maybe found on the main school website under “Parents” > “School Uniforms & Supply Lists”

www.cardinalcharter.org



F-Pass Registration

Fast Passes are available to families meeting one of the following conditions: 3 or more car-pooling families in one vehicle **OR** 6 or more students in one vehicle **OR** students with a documented medical need. Each participating family must fill out the form, and families will receive a confirmation email when approved.

Walker Pass

Walker passes are available to families who live **within 1 mile** of school. After filling out the form and receiving approval, families will receive an email with instructions regarding the walker badge.

Links available at: www.cardinalcharter.org --> parents --> Fast Pass Registration or Walker Pass Registration



CCA Uniforms

When uniform shopping, remember we have two uniform suppliers: FlynnO’Hara and Lands’ End. Uniform bottoms (navy or khaki) may be purchased anywhere that sells uniform-style clothes. A copy of the uniform policy can be found here and will be updated soon. Dresses and jumpers for K-5 have been added.

FlynnO’Hara:

8613 Glenwood Ave

Raleigh, NC

919-326-8000

Lands’ End: Online or phone ordering only.

www.landsend.com/school

School code:

900190042

1-800-469-2222

****Delayed orders—**Some suppliers are experiencing delays in delivering uniforms to parents. If your items are delayed, please have your child wear a plain red polo (elementary) or plain navy polo (middle school) to school, and send in a note with them to school that the uniforms are on order. Don’t forget to check the buy/sell/trade Facebook page, too.

<https://www.facebook.com/groups/ccauniformbst>



Notes From Nurse Sophie

Returning and new parents: If your child has any known health concerns, please email nurse Sophie with your student's name, grade, and a description of his/her health concern(s). If your child requires medication (including Over-The-Counter medications) while at school, a new Medication Authorization Form must be signed by your physician at the beginning of each year.

Kindergarten parents: If you have a Kindergarten student, you are required to submit their vaccination records as well as a NC Health Assessment form before they start Kindergarten, which may be found here: [HAFORM2016Revised-062917.pdf \(ncdhhs.gov\)](#) . Also, a link that outlines the required vaccinations may be found here: [NC DPH, WCH: Immunization: Schools and Childcare Facilities \(ncdhhs.gov\)](#)

7th grade parents: If you haven't done so already, please submit your child's latest immunization records (including Meningitis and Tdap) to the school nurse. This is a state requirement.



Parent Teacher Organization (PTO)

The PTO is looking for officers and committee chairs! Please take a moment to complete the survey below to let us know how you'd like to be involved with PTO this year!

<https://forms.gle/DhFRxSrYmTgSE327A> [forms.gle]

A Note for All of Us

Please grant each other patience and grace during the first days of school. We have new staff and new families as well as new procedures. Lunches and carpool, particularly, may take a little longer as we make the adjustments. Let us all stay H.A.P.P.Y. and positive in our attitude and interactions! This is going to be a great 2022-2023!



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Morning Carpool

All traffic enters campus from the light at Grande Heights & Maynard Road

Do not block this intersection
No turn on red

Do not enter from Maynard Road
No student drop off on St. Charles Place

No school parking as posted

Staff will direct traffic to exit.

No right turn exiting carpool lanes.

Pull all the way forward. Stop as close to the car in front of you as you can. Keep close to inner curb. Have children quickly exit vehicle when completely stopped.

Do not enter from Harrison Avenue
No student drop off on St. Charles Place

Single Lane

Use all four lanes - Stay in lane.

Use all four lanes - Stay in lane.

Use all four lanes - Stay in lane.

Inner lanes merge

Outer lanes merge

Wait for staff to direct

Google

Cardinal Charter Academy

HANG UP BEFORE YOU PICK-UP
STUDENT DROP-OFF AND PICK-UP IS A NO CELL PHONE ZONE
HELP KEEP OUR CHILDREN SAFE

MERGE LIKE A ZIPPER
Alternate When Merging

All traffic must enter from the intersection of Grande Heights/Maynard Rd.

All students must be dropped off using carpool lanes. No stopping, standing, parking, or drop-off on neighboring streets or businesses.

Enter via carpool gates using any lane. Choose the shortest lane and stay in that lane.

To drop off closest to the school, use lanes 3 or 4.

At the marked points near the field crosswalk, the outermost lanes merge into the inner lanes. Please take turns and use the zipper method of merging.

The merge director will direct you up the hill in a single line.

If the merge director is not present, please zipper merge again and proceed up the hill in a SINGLE line.

Unloading begins when the cafeteria doors open to receive students at 7:15 am

After you pass the merge director, once your car is stopped, students should immediately and quickly exit your vehicle regardless of your location in the lanes.

Gates close at 8 am. After that time, wait until carpool is over, park, escort your child inside, and sign them in.

Plan to arrive before 7:45. Tardy bell rings at 8 am.



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Afternoon Carpool Procedures

- Gates open at 2:45 p.m. for pick up. DO NOT line up on Maynard or Grande Heights/St. Charles Place before 2:45 p.m. Do not park by neighboring businesses.
- Students are dismissed at 3 p.m.
- Please have your carpool number visible so you can be entered into the system. You must have your carpool tag.
- Staff will direct you to one of the four carpool lanes. Stay in your assigned lane.
- Please stay close to the car in front of you and pull all the way forward.
- Carpool lanes will be released by staff to proceed up the hill in 2 lanes. Please stay in your lane. Do NOT change lanes.
- Staff will direct you to the pickup lanes at the top of the hill. Please pull all the way forward.
- Please make sure your child knows his/her carpool number.
- Carpool gates close at 3:45 p.m. You must be in line by 3:45 p.m. to pick up for carpool.

Courtesy notes:

- Do not block the intersections at Maynard and St. Charles or Maynard and Grande Heights.
- Do not park at neighboring businesses.

Please Be Patient!



**Uniform Standards
2021 - 2022**

Official Uniform Providers of Cardinal Charter Academy:
www.flynnohara.com • www.landsend.com/school

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K - 5



6 - 8



Polo shirts must be purchased and embroidered through our official uniform providers. Solid white tshirts may be worn under polos, but must not extend beyond the cuffs or hem.

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Skirts with modesty shorts are allowed for grades 6-8.

UNIFORM STYLE bottoms can be purchased at any store. Pants, shorts, and skirts are allowed. Skirts with modesty shorts are only for middle school. No leggings, jeans, cargo pants, capri length, zip-off or rolled up pants allowed. Belts must be worn if belt loops are present. All bottoms must be **uniform style**.

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Polo Dress

Must be purchased and embroidered through our official uniform providers. Red Only.



**K - 5
Only**

Sleeveless Uniform Dress

Uniform polo required underneath khaki or navy **UNIFORM STYLE** sleeveless dress. Can be purchased from any store.



**K - 5
Only**

Modesty shorts must be worn underneath both dresses and jumpers. Full footed tights are ok. No leggings.



2021 - 2022 Cardinal Charter Academy Uniform Standards

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www.flynnohara.com • www.landsend.com/school

OUTERWEAR



Fleece

Sweater • Sweater Vest • Cardigan



Track Jacket

Spirit Wear Hoodie



Outerwear worn inside the school building during school must be purchased with logo through our uniform or spirit wear providers. Uniform top should be worn under outerwear. Hoods must remain down.

PE



PE attire must be purchased with logo through our official uniform providers. Optional for K-5, required for 6-8 while participating in PE Elective. May only be worn on PE days.

ACCESSORIES

Belts



Belts must be worn with any uniform bottom with belt loops. Quick release belts are recommended for younger students.

Shoes



Students must wear closed shoes at all times. Sneakers preferred. No boots, slides, crocs, slippers, or shoes with lights, sounds, or steel toes.

Socks & Tights



White, navy, gray, or black. Tights must be full footed. No leggings, ankle tights, fishnets, or other inappropriate legwear.

Hair



Hairstyles should not distract from the educational environment. No hats, bandanas, or non-uniform color hair accessories allowed.